

**Westborough Board of Selectmen
Meeting Minutes
March 11, 2014**

6:30 p.m. – 7:48 p.m.

Present: Chairman Johnson, Vice Chairman Barrette, Selectmen Emery, Dodd and Drewry

Also Present: Jim Malloy, Town Manager; Kristi Williams, Assistant Town Manager/HR Director and Greg Franks, Town Counsel

Open Forum

Mr. Arnold came before the Board and introduced himself as the new Moderator and reminded the public that Town Meeting is Saturday, March 15, 2014 and will start promptly at 1:00 p.m.

Board of Selectmen Reorganization

Selectman Emery's motion to nominate Selectman Barrette as the new Chairman was seconded by Selectman Drewry. Vote: 4-0-1 (Barrette)

Selectman Drewry's motion to nominate Selectman Dodd as the new Vice Chairman was seconded by Selectman Emery. Vote: 4-0-1 (Dodd)

Westborough Legislators

Senator Eldridge and Representatives Beaton, Gregoire and Dykema came before the Board. Senator Eldridge distributed a letter to the Board and reviewed the key points which addressed the budget process and pending legislation. Representatives Beaton, Gregoire and Dykema also provided legislative updates.

Confirmation Vote of Town Manager Appointment of Peter O'Neil to the Municipal Building Committee / Peter O'Neil and Town Manager

Mr. O'Neil came before the Board. He is replacing Greg Carell, who resigned due to other commitments.

Selectman Dodd's motion that the Board confirms the Town Manager's appointment of Peter O'Neil to the Municipal Building Committee for an indefinite term was seconded by Selectman Emery. Vote: 5-0

Request to Award Contract 14-01 for the Pump Replacement at Fisher Street / DPW Manager

Mr. Walden came before the Board and noted that the first bid did not comply with the bid specifications, therefore the contract should be awarded to second bidder.

Selectman Johnson's motion to award the bid for Contract 14-010 Fisher Street Water Treatment Plant Pump Replacement to RH White per their bid of \$52,555 and to authorize the Town Manager to sign the contract was seconded by Selectman Drewry. Vote: 5-0

Request to Approve the 16th Annual Town-Wide Litter Cleanup by the Westborough Community Land Trust / Bruce Tretter

Mr. Tretter came before the Board and reviewed the locations and times for cleanup. He asked residents to contact him if they are aware of any areas that are in need of attention.

Selectman Johnson's motion that the Board approves the request from the Westborough Community Land Trust to conduct a town wide litter cleanup and to authorize the Public Works Department to provide assistance as necessary was seconded by Selectman Dodd. Vote: 5-0

Request to Appoint Lisa Blazejewski as the Advisory Finance Committee Representative to the Charter Review Committee

Selectman Drewry's motion to appoint Lisa Blazejewski to the Charter Review Committee for an indefinite term was seconded by Selectman Johnson. Vote: 5-0

Request to Reappoint Betty Salvatore to the Board of Registrar of Voters for a Term to Expire on 04/01/2017 / Town Clerk

Selectmen Emery's motion to reappoint Betty Salvatore to a three year term as a Registrar of Voters for a term to expire on 4/1/17 was seconded by Selectman Drewry. Vote: 5-0

Request to Approve Common Victualer Permit for K&Z Corporation d/b/a Chef Sun Restaurant / Kai Rong Chen

Mr. Chen came before the Board.

Selectman Johnson's motion to approve changing the Common Victualer application for K & Z Corporation d/b/a the Chef Sun Restaurant at 30 Lyman Street as per their application was seconded by Selectman Drewry. Discussion: Mr. Chen noted that his current restaurant, Three Gorges, has to vacate their current location and will relocate to the Lyman Street restaurant. Vote: 5-0

Request to Approve Casino Night Sponsored by "In Your Shoes" on Friday, March 21, 2014 / Terry Gavin

Terry Gavin and Sherri Johnson came before the Board and provided details about the event.

Selectman Johnson's motion that the Board approves the Casino Night application from In Your Shoes for Friday, March 21, 2014 from 7:30 to 10:30 at the Knights of Columbus Hall at 17 Willow Street was seconded by Selectman Drewry. Vote: 5-0

Request to Waive Site Plan Review to Rebuild the Deck at The Grille, 121 West Main Street / Town Manager

Mr. Hightower and Mr. Htway, Building Commissioner came before the Board. Mr. Malloy explained that site plan review is generated when there is the addition of 6 or more parking spaces, which is not the case at The Grille. There was no expansion to the building and Mr. Hightower reviewed the plan for the deck expansion. The project will require approval from the Building Commissioner.

Selectman Drewry's motion to waive site plan review for the proposed deck at The Grille at the Westborough Country Club, subject to the final location of the deck being approved by the Country Club Operating Committee was seconded by Selectman Emery. Vote:

MicroChem TIF Issue / Assistant Town Manager

Ms. Williams noted that MicroChem is requesting to amend the exemption schedules in their previously Town Meeting approved TIF agreement. They did not buy the building until December 2013 which is in the middle of the first year that they were to begin receiving the first tax break. The amendment adjusts the schedule so that they will receive the first one, which was the largest, in fiscal year 2015. The request does not require a Town Meeting vote as none of the benefits are changing, only the timeline.

Selectman Drewry's motion to amend the exemption schedules in the Microchem Tax Increment Financing Agreement to begin in FY 2015 was seconded by Selectman Johnson. Vote: 5-0

Land Disposition Policy Discussion & Approval / Town Manager

Selectman Dodd's motion that the Board of Selectman adopts the Disposition of Town-Owned Land Policy as presented in the binders was seconded by Selectman Johnson. Discussion: Selectman Dodd noted that he presented the policy to the Housing Partnership Committee and the Open Space Preservation Committee and it was acceptable to both. Vote: 5-0

Review/Vote on Any Outstanding Budget or Town Meeting Issues / Town Manager

Mr. Malloy noted that the Advisory Finance Committee (AFC) voted differently on the funding of the Historical Commission Clerk and electronic voting as was outlined in his Manager's Report. He reviewed the amended motion for Article 19, the Solar Array lease. Mr. Behn came before the Board and reviewed the AFC's reasons for the way they voted.

The Board reviewed the motions for their Articles and chose who will make them at Town Meeting.

Issues and Correspondence of the Selectmen

Selectman Johnson asked Mr. Malloy to update the Town website home page with the date and time for the Charrette. Selectman Dodd expressed condolences to Joanne Mallozzi and her family as her husband recently passed away. Selectman Barrette commented on the low turnout for the Town Election.

Executive Session

Selectman Dodd moved to enter into Executive Session at 7:48 p.m. for the purpose of discussing collective bargaining, as an Open Session would have a detrimental effect on the Town's bargaining position.

A Roll Call Vote was taken: Selectmen Dodd – yes; Selectman Barrette – yes; Selectman Johnson – yes; Selectman Emery – yes; Selectman Drewry – yes.

Submitted by Paula M. Covino

Chairman Barrette

Vice Chairman Dodd

Selectman Johnson

Selectman Emery

Selectman Drewry